HISD Project Advisory Team Meeting Minutes
Evan E. Worthing High School

MEETING NO.: 005
LOCATION: Evan E. Worthing High School
DATE / TIME: December 2, 2013, 4:00 pm
ATTENDEES: Kedrick Wright, HISD/Facilities Design; Gloria Barrera, HISD/Facilities Planning; Melba Williams, Kwame/PM; Noe Almaguer, Molina Walker Architects; LaTonya Perry, Molina Walker Architects; Rhonda Booker, HISD/Teacher; John Modest Jr, HISD/Principal; Giovanna Pennick, HISD/Teacher; Kim Fregia-Denson, HISD/Teacher; Denetris Jones, HISD/Secretary; Kim Jones, One World; John Cooke, Student; Heaven Murphy, Student; L Darden, Central Care; M. Roland, Central Care

PURPOSE: The purpose of the meeting was to review the 2007 Bond addition site and floor plans and to discuss room descriptions for the Site Specific Educational Specification for Worthing High School.

AGENDA:
• Discuss Community Meeting
• Review 2007 Bond Addition Plans
• Room Descriptions
• What to Expect at the next Project Advisory Team Meeting

NOTES:
Discussion:
1. Princess Jenkins reviewed the Capacity Model with the following updates:
   a. The campus has the following number of Special Education (SPED) Teachers: Life Skills, Self-Contained, and Co-Teachers. SPED needs 4 Learning Centers Life Skills will be separate from inclusion spaces. Resource classes are a part of SPED Curriculum and include Math Resource and English Resource classes. There will be one Autism Teacher and one BAC Teacher with 2 Co-Teachers.
   b. The SPED learning center will include a private restroom. Inclusion can use general population restrooms. The kitchen/restroom/changing room/storage and Special Education Job training center can be one big open space with kitchen on one side and mini apartment on opposite side. The space needs to have a washer and dryer.
   c. Career & Technical Education Pathways: Princess Jenkins is working with Mike Webster in HISD CTE Department to determine required auxiliary spaces for the new pathways to include in the Capacity Model.
   d. The Dance Learning Center was reduced to 1,600 square feet.
   e. Physical Education/Athletics discussion included the following:
      i. The Weight Room was adjusted to 1,100 square feet.
      ii. PE locker rooms and athletic locker rooms will share showers.
      iii. Princess Jenkins suggested incorporating high density storage (similar to Wenger storage) to maximize use of P.E. equipment and athletic equipment storage rooms.
      iv. Male coaches will share one office and women coaches will also share one office. The athletic director will have their own office.
   f. Administration/Guidance needs only 3 Offices.
2. Molina Walker Architects will generate a spread sheet similar to the Space Requirements to identify spaces that are provided in the 2007 Addition so PAT can discuss which spaces will need to be included in the 2012 Bond scope.

3. Princess Jenkins distributed copies of the District Wide Educational Specification for PAT members to share and review with other members. The PAT will provide comments for next PAT meeting and will return comments to HISD.
   i. The Educational Specifications identify space requirements for Neighborhoods such as room sizes, users (Teacher/Students, etc.), activities of room (project based learning/demonstrations, working in small/large groups, etc.), design considerations, furniture type, Owner furnished and installed items as well as items Contractor will furnish and install, etc. The Ed Specs are provided to architects to use as they begin the design process. The Ed Specs provide the core academic requirements which HISD has promised to provide 21st Century Learning environments, including meeting state and federal requirements, be safe and conducive to learning, create life-long learners, create an environment conducive to teacher retention, provide for flexibility of course offerings within core academic subject areas, accommodate interdisciplinary learning, accommodate multiple intelligences and varied learning styles, provide effective space for collaboration and increased communication, provide easy access to teaching resources for anytime, anywhere learning.

4. Molina Walker Architects presented the 2007 Addition project, including site and current building layout, 1st and 2nd Levels Floor Plans, Learning Center types and square footages, and the available area for the 2012 project.

5. At next meeting, Ms. Pennick will show photos from the HISD Furniture Expo.

6. The next meeting will be on Tuesday, December 17th at 2:00 PM. This will be the last PAT meeting for 2013.

7. The first meeting for 2014 is tentatively scheduled for Monday, January 6, 2014. The time will be determined at the next PAT meeting.

8. Princess Jenkins provided a brief overview of the design charrette that is being planned for 2014 to help define how the 2012 project will take shape and orient on site.

What to expect at the Next PAT Meeting:

1. The PAT will review and discuss draft Space Requirements and Room Descriptions.

ACTION ITEMS:

5-01 Establish date for Design Charrette. (HISD Facilities Design)
5-02 Update Career and Technical Education Educational Specification will be ready for the PAT to discuss. (HISD Facilities Planning)

NEXT PAT MEETING: The next meeting will be on Tuesday, December 17th at 2:00pm.

Please review the meeting minutes and submit any changes or corrections to Ronald Roberts. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Ronald Roberts
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