Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Askew Elementary School

MEETING #:  027
LOCATION:  Askew Elementary School
DATE / TIME:  July 21, 2016, 4:30pm
ATTENDEES:  (those marked with an “x” check were present)

<table>
<thead>
<tr>
<th>Name</th>
<th>Title/Role</th>
<th>Organization</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amanda Polk</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Derek Blair</td>
<td>cre8 – Project Architect</td>
<td>HISD – Facilities Design</td>
</tr>
<tr>
<td>X Beverly Fisher</td>
<td>Secretary</td>
<td>Division One</td>
</tr>
<tr>
<td>Dawn Danowski</td>
<td>Teacher</td>
<td>Division One</td>
</tr>
<tr>
<td>Earle Taylor</td>
<td>Technologist</td>
<td>Division One</td>
</tr>
<tr>
<td>X Ebony Cumby</td>
<td>Principal</td>
<td>HISD – Communications</td>
</tr>
<tr>
<td>Fatima Spinner</td>
<td>Teacher</td>
<td>Division One</td>
</tr>
<tr>
<td>X Jane Farley</td>
<td>Teacher</td>
<td>HISD - SSO</td>
</tr>
<tr>
<td>Jennifer Major</td>
<td>Teacher</td>
<td>HISD Bond – Design Mgr.</td>
</tr>
<tr>
<td>Karen Calhoun</td>
<td>Teacher</td>
<td>HISD - Transportation</td>
</tr>
<tr>
<td>Kathy Geer</td>
<td>Registrar</td>
<td>cre8 – Design / PA</td>
</tr>
<tr>
<td>Raul Ruiz</td>
<td>Assistant Principal</td>
<td>HISD - Communications</td>
</tr>
<tr>
<td>X Scott Bounds</td>
<td>Vanguard Magnet Coordinator</td>
<td>HISD Bond – Project Mgr.</td>
</tr>
<tr>
<td>X Veronica Pina</td>
<td>Vanguard Magnet Secretary</td>
<td>Community Member</td>
</tr>
<tr>
<td>Bankhead, Dan</td>
<td></td>
<td></td>
</tr>
<tr>
<td>X Taylor, Scott</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Helen Spencer</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Weis, Tom</td>
<td></td>
<td></td>
</tr>
<tr>
<td>X Dr. Robert Lundin</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dinah Waife</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Chester Glaus</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Amber Moncla</td>
<td></td>
<td></td>
</tr>
<tr>
<td>X Holly Huffman</td>
<td></td>
<td></td>
</tr>
<tr>
<td>X George Watanabe</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Andreas Peeples</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rebecca Kiest</td>
<td></td>
<td></td>
</tr>
<tr>
<td>X Ron Keller</td>
<td>HISD Bond – Sr Project Mgr</td>
<td></td>
</tr>
<tr>
<td>X Rick Sperandio</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

PURPOSE
The purpose of this meeting was to review and discuss further community meeting presentation.

AGENDA ITEMS:
- Review Phase 1 progress and schedule
- Discuss Phase 2 bids received.
- Review offsite parking.

NOTES:
- Mr. Taylor discussed the current construction schedule timeline. The schedule is tight. Weather permitting the new portable installation is expected to complete before the first day of school.
- Some old portable buildings will remain in place as a backup incase the new building do not get finished in time.
Since no agreement for offsite parking has been finalized the District will indicate on the Phase 1 permit submission that Revere Middle School will be the location for remote parking.

Ron is working with the HISD Transportation department and several private vendors to manage the shuttling.

HISD confirmed that although the frequency of PAT meetings is usually reduced to quarterly once construction has started, PAT Meetings would remain monthly until further notice.

The PAT expressed concerns with travel times between Revere and Askew. Although it is only 1.2 miles’ distance, Briarforest backs up in the morning and afternoon.

Questions / Concerns

**Next Steps? What to expect at next Project Advisory Team Meeting? (August, 2016)**

- Construction Update
- Temporary Parking Update

**ACTION ITEMS - (August 10, 2016):**

- 27-01 Remote Parking – RGCI (Ron Keller)
- 27-02 Construction update – cre8 (George Watanabe) & D1(Scott Taylor)

**NEXT MEETING:** Tuesday, August 10, 2016 - @ 4:30 pm

Please review the meeting minutes once posted and submit any corrections to Ron Keller. If no corrections are submitted with five (5) days from HISD posting, the minutes will be assumed to be accurate.

Sincerely,

Ron Keller AIA
Senior Project Manager
Rice Gardner /HISD – Construction & Facility Services
3200 Center Street
Houston, TX 77007
Phone: 832-552-5894
Email: Ron.keller@ricegardner.com