Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Askew Elementary School

MEETING #: 019
LOCATION: Askew Elementary School
DATE / TIME: December 10, 2015, 4:30pm
ATTENDEES: (those marked with an “x” check were present)

<table>
<thead>
<tr>
<th>Amanda Polk</th>
<th>Bankhead, Dan</th>
<th>HISD – Facilities Design</th>
</tr>
</thead>
<tbody>
<tr>
<td>Derek Blair</td>
<td>Barrera, Gloria</td>
<td>HISD – Facilities Design</td>
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<td>X Beverly Fisher</td>
<td>Helen Spencer</td>
<td>HISD – Communications</td>
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<tr>
<td>Dawn Danowski</td>
<td>X Funk, Dave</td>
<td>HISD - Facilities Design</td>
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<td>Earle Taylor</td>
<td>Carlos Ramirez</td>
<td>HISD - SSO</td>
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<tr>
<td>Ebony Cumby</td>
<td>Wright, Kedrick</td>
<td>HISD - Facilities Design</td>
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<tr>
<td>Fatima Spinner</td>
<td>X Michael Scott</td>
<td>HISD Bond – Senior Project Mgr.</td>
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<tr>
<td>X Jane Farley</td>
<td>X Dinah Wiafe</td>
<td>HISD Bond – Design Mgr.</td>
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<tr>
<td>X Jennifer Major</td>
<td>Mike Huang</td>
<td>Cre8 – Design / PA</td>
</tr>
<tr>
<td>X Karen Calhoun</td>
<td>Amber Moncla</td>
<td>cre8 – Design / PA</td>
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<tr>
<td>Kathy Geer</td>
<td>Bayardo Selva</td>
<td>cre8 – Design / PA</td>
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<tr>
<td>X Raul Ruiz</td>
<td>X George Watanabe</td>
<td>cre8 – Project Manager</td>
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<tr>
<td>X Scott Bounds</td>
<td>Matisia Hollingsworth</td>
<td>HISD Bond – Senior Manager</td>
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<tr>
<td>X Veronica Pina</td>
<td>Rebecca Kiest</td>
<td>HISD - Communications</td>
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<tr>
<td>X Rick Sperandio</td>
<td>X Nicole Moore</td>
<td>HISD - SSO</td>
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PURPOSE
The purpose of this meeting was to review and discuss further components of Design Development.

AGENDA ITEMS:
- Introductions
- Review and discuss updated components of Design Development – Exterior Elevations
- What to expect at the next Project Advisory Team meeting?

NOTES:
- Michael Scott, Senior Project Manager with the HISD Bond Office introduced George Watanabe, Principal with cre8 architects who presented and reviewed with the PAT updates to date of the current design which are currently in the Design Development stage of the overall project.
Cre8 presented and reviewed with the PAT updated 1st and 2nd floor plans specifically noting the following changes:

- 1st Floor Plan – relocated BCR, changed spiral stair case to traditional stair case with landing, and revisions reflective of input provided by HISD IT Department.
- 2nd Floor Plan – additional Boys’ and Girls’ restroom added in addition to a custodial closet.

Cre8 also presented and reviewed with the PAT exterior elevation option 1 which consisted of a light and medium mix of masonry colors. The PAT collectively provided the following feedback:

- Include the use of painted exterior concrete walls; possibly use silvers or red graphically
- Use masonry and blue color in all perimeter building elevations
- Possibly use red posts at canopy area

Mr. Scott provided the PAT with an update on the status of the swing space. He also confirmed that HISD and cre8 would be meeting with the assistant principal to receive input relative to ADA parking in current and proposed temporary parking lot during school during construction.

February 4, 2016 was established as a potential date for the next Community Meeting. This date would require confirmation by HISD Design and Communication.

The PAT advised that confirmation was needed from HISD relative to the current requirements for outdoor play areas and physical education areas during the construction duration. They also indicated that a response should be provided by the time of the proposed Community Meeting date of February 4, 2016. RGCI confirmed that follow up for these items would be provided.

Questions / Concerns

Next Steps? What to expect at next Project Advisory Team Meeting? (January 14, 2016)

- Review of Final Design Development documents

ACTION ITEMS - (December 10, 2015):
19-01 Final Design Development Update

NEXT MEETING: Thursday, January 14, 2015 - @ 4:30 pm

Please review the meeting minutes once posted and submit any corrections to Michael Scott. If no corrections are submitted with five (5) days from HISD posting, the minutes will be assumed to be accurate.
Sincerely,

Michael J. Scott, Sr.
Senior Project Manager
HISD – Construction & Facility Services
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Houston, TX 77007
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Email: mscott14@houstonisd.org