Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Condit Elementary School

MEETING #: 25
LOCATION: Condit Elementary School
DATE / TIME: February 26, 2015 at 11:50 a.m.
ATTENDEES: (those marked with a check were present)

☐ Dan Greenberg Principal ☑ Lenette Pruett IT Manager
☐ Julia Tamm Parent ☑ Swati Narayan Parent
☐ Michelle Driscoll Faculty ☑ Princess Jenkins HISD
☐ Meg Pieri Teacher ☑ Eric Ford HISD
☐ Bill Johnson Faculty ☑ Tim Kunz VLK
☐ Sally Reed Community ☑ John Nowak VLK
☐ Pegi Newhouse Parent ☑ Fred Bowyer Community
☐ Sarah Lavine-Kass Parent ☑ Lacy Grimm Asst. Principal
☐ Keith Robinson Division ☑ Tom Weis Division One
☐ Todd Lien VLK ☑ Steven Gee HISD

PURPOSE: The purpose of this meeting was to update the PAT on the status of construction.

AGENDA:
• Receive a project update
• What to expect at the next PAT meeting

DISCUSSION:
1. Steven Gee, HISD Project Manager gave the following construction progress report:
   • City of Bellaire issued the demolition permit for Condit Elementary school on February 17, 2015. The permit authorized Division One to start tree removal and the clearing of the site for construction.
   • Mr. Gee informed the PAT that we have not received the building permit, but anticipated HISD would have it soon. The Parking Plan, Joint Use Agreement, and Easement release letter from Center Point Energy are all still needed for the permit.
   • HISD will submit the signed Joint Use Agreement and Parking Plan to the City of Bellaire no later than tomorrow February 27, 2015.
   • School faculty will utilize the parking lot at Cross Point Church, as well as temporary parking located on the Condit Elementary School site, designated parking area near the construction trailer, and authorized street parking in the vicinity the school. The onsite temporary parking lot will be inaccessible during school hours (7:30 am to 3:45 pm).
Centerpoint Energy is scheduled to complete the necessary work to release the utility easement on Wednesday, March 4, 2015. Once the work is completed Center Point Energy will forward HISD the release needed for the building permit.

QUESTIONS/ANSWERS:
N/A

ACTION ITEMS:
N/A

WHAT TO EXPECT AT THE NEXT PAT MEETING:
1. The next PAT meeting will include updates on the construction schedule and define milestone dates.

NEXT PAT MEETING: Thursday, March 26, 2015 at 11:50 a.m. in the Condit Elementary School Library

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) calendar days, the minutes will be assumed to be accurate.

Sincerely,

Steven Gee
Project Manager
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