Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Condit Elementary School

MEETING #: 29
LOCATION: Condit Elementary School
DATE / TIME: June 25, 2015 at 10:00 a.m.

ATTENDEES: (those marked with a check were present)
- Dan Greenberg Principal
- Julia Tamm Parent
- Michelle Driscoll Faculty
- Meg Pieri Teacher
- Bill Johnson Faculty
- Sally Reed Community
- Pegi Newhouse Parent
- Keith Robinson Division One
- Todd Lien VLK
- Lenette Pruetz IT Manager
- Swati Narayan Parent
- Troi Taylor HISD
- Eric Ford HISD
- Tim Kunz VLK
- John Nowak VLK
- Fred Bowyer Community
- Lacy Grimm Asst. Principal
- Tom Weis Division One
- Steven Gee HISD

PURPOSE: The purpose of this meeting was to update the PAT on the status of construction.

AGENDA:
- Receive a Project Update
- What to expect at the next PAT meeting

DISCUSSION:
1. Steven Gee, HISD Project Manager, welcomed the Project Advisory Team (PAT) to the June 2015 meeting and opened the meeting with an agenda review.
   - Mr. Gee notified the PAT that the portable buildings would not have to be moved. Principal Greenberg informed the PAT of the vestibule change made, which negates the need to move the portable building.
2. Keith Robinson, Division One Superintendent gave the following construction progress report.
   - The sub-contractor has drilled and poured 152 of the 208 piers to date.
   - The plumbing and electrical subs will begin installing underground utilities July 1, 2015.
   - Once the underground utilities are complete in Area C the trades will move to Area B and then the concrete sub will start forming and pouring the slab grade beams in Area C. This sequence would continue until the foundation is complete.
   - Division One is expecting steel deliveries the first week of August.
QUESTIONS/ANSWERS:  
N/A

ACTION ITEMS:  
1. Division One will present jobsite photos at the next PAT meeting and all meetings going forward. (Construction Manager at Risk)

WHAT TO EXPECT AT THE NEXT PAT MEETING:  
1. The next PAT meeting will include updates on the construction schedule and define milestone dates.

NEXT PAT MEETING:  July 30, 2015 at 11:50 a.m. in the Condit Elementary School Cafeteria.

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) calendar days, the minutes will be assumed to be accurate.

Sincerely,

Steven Gee  
Project Manager  
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