Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Condit Elementary School

MEETING #: 31
LOCATION: Condit Elementary School
DATE / TIME: August 21, 2015 at 11:50 a.m.

ATTENDEES: (those marked with a check were present)

- Dan Greenberg  Principal
- Julia Tamm  Parent
- Michelle Driscoll  Faculty
- Meg Pieri  Teacher
- Peggy Chang  Parent/PTO
- Sally Reed  Community
- Pegi Newhouse  Parent
- Sarah Lavine-Kass  Parent
- Keith Robinson  Division One
- Todd Lien  VLK
- Lenette Pruetz  IT Manager
- Swati Narayan  Parent
- Princess Jenkins  HISD
- Eric Ford  HISD
- Tim Kunz  VLK
- John Nowak  VLK
- Fred Bowyer  Community
- Lacy Grimm  Asst. Principal
- Tom Weis  Division One
- Steven Gee  HISD

PURPOSE: The purpose of this meeting was to update the PAT on the status of construction.

AGENDA:
- Receive a Project Update
- What to expect at the next PAT meeting

DISCUSSION:
1. Steven Gee, HISD Project Manager, welcomed the Project Advisory Team (PAT) to the August 2015 meeting and opened the meeting with an agenda review.

2. Tom Weis, Division One Project Manager gave the following construction progress report.
   Progress to date:
   - Areas C and B slab on grade has been poured.
   - First two loads of steel for areas C and E are on site and we will start erection of the steel on Monday, August 24, 2015.
   - Drilled Pier foundations are complete at the building. Those for the outdoor Recreation Court will be accomplished in phase 2.
Under slab plumbing has been completed through entire building.
Under slab electrical rough-in is in progress throughout.

Planned work through September:

- Pour floor grade beams in Areas A.
- Continue structural steel installation. Sequence will be: C, E (2nd level), B, E (2nd level)
- Construct the transformer pad at the Service Yard.

QUESTIONS/ANSWERS:
N/A

ACTION ITEMS:
N/A

WHAT TO EXPECT AT THE NEXT PAT MEETING:
1. The next PAT meeting will include updates on the construction schedule and define milestone dates.

NEXT PAT MEETING: September 17, 2015 at 11:50 a.m. in the Condit Elementary School Cafeteria.

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) calendar days, the minutes will be assumed to be accurate.

Sincerely,

Steven Gee
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