Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Condit Elementary School

MEETING #: 33
LOCATION: Condit Elementary School
DATE / TIME: October 29, 2015 at 11:50 a.m.

ATTENDEES: (those marked with a check were present)

- Dan Greenberg  Principal
- Julia Tamm  Parent
- Michelle Driscoll  Faculty
- Meg Pieri  Teacher
- Peggy Chang  Parent/PTO
- Sally Reed  Community
- Pegi Newhouse  Parent
- Sarah Lavine-Kass  Parent
- Keith Robinson  Division One
- Lacy Grimm  AP
- Lenette Pruetz  IT Manager
- Swati Narayan  Parent
- Princess Jenkins  HISD
- Eric Ford  HISD
- Debbie Crowe  HISD SSO
- John Nowak  VLK
- Fred Bowyer  Community
- Lacy Grimm  Asst. Principal
- Tom Weis  Division One
- Steven Gee  HISD

PURPOSE: The purpose of this meeting was to update the PAT on the status of construction.

AGENDA:
- Receive a Project Update
- What to expect at the next PAT meeting

DISCUSSION:
1. Steven Gee, HISD Project Manager, welcomed the Project Advisory Team (PAT) to the October 2015 meeting and opened the meeting with an agenda review.

2. Tom Weis, Division One Project Manager gave the following construction progress report. Progress to date:
   - Slab-on-grade is complete in all areas.
   - Structural steel is in place for Areas ‘C’, ‘B’, ‘D’ and ‘E’.
   - Joists and Deck is being installed in all areas.
   - Under slab plumbing has been completed through entire building.
   - Under slab electrical rough-in is complete throughout the building.
   - Electrical duct bank is complete.
Planned work through November:

- Continue Structural steel and Joist and Deck installation.
- Construct the transformer pad at the Service Yard.
- Exterior framing, sheathing, and water proofing is ongoing.
- Prepare roof decks for roofing activities.
- Installation of brick masonry.

QUESTIONS/ANSWERS:

33.01 Principal Greenberg requested Division One to check pricing on using padding for the playground landing areas instead of the normal recycled material. Division One has requested a proposal for the manufacturer (Construction Manager)

ACTION ITEMS:
N/A

WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. The next PAT meeting will include updates on the construction schedule and define milestone dates.

NEXT PAT MEETING: November 19, 2015 at 11:50 a.m. in the Condit Elementary School Cafeteria.

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) calendar days, the minutes will be assumed to be accurate.

Sincerely,

Steven Gee
Project Manager
HISD – Construction & Facility Services
3200 Center Street, Houston, TX 77007
Phone: (713) 556-9261
Email: sgee@houstonisd.org