Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Dowling Middle School

MEETING #: 29
LOCATION: Dowling Middle School Library
DATE / TIME: February 10, 2016 4:30pm
ATTENDEES: (those marked with a check were present)

- Guinn, Tynette Principal
- Jackson, Jessica Faculty
- Cotter, Thomas Faculty
- Douglas, Janet Faculty
- Humphrey, Shelita Faculty
- Jackson, Jessica Faculty
- Harper, Tahonda Faculty
- Henry, Robbi, Faculty
- Johnson, Walter Faculty
- Veal, Antronette Faculty
- Ruiz, Norma Faculty
- Sandifer, Evelyn Parent
- Sandifer, Dinochi Student
- Green, Larry Councilmember
- Harris, Vivian Community
- Scurlock, Linda Community
- Washington, Willie Community
- Steen, Avery HISD
- Hayes, Cynthia Faculty
- VillARREAL, J Faculty
- Randle, Kesha Faculty
- Kiser, Jeremy Faculty
- Bankhead, Dan HISD
- Barrera, Robert HISD
- Clayton, Clay HISD
- Wiafe, Dinah HISD
- Harris, LaJuan HISD
- Hollingsworth, Matisia HISD
- Peeples, Andreas HISD
- Daniels, Terence Faculty
- Scott, Michael HISD
- McDowell, Teshana HISD
- Henry, Robbi Faculty
- Adam Froelich Corgan
- Gallegos, Edgar Corgan
- Clarkson, Dominique Faculty
- Lynch, Jasmine Faculty
- Kornberg, Daniel HKA
- Jacobs, Charles HKA
- Rivera, Victoria HKA
- Casteneda, Stephen Corgan
- Trippi, Joe Turner Construction
- Chue, Loretta Faculty
PURPOSE: The purpose of this meeting was to review the HISD furniture, fixtures, and equipment (FF&E) process and to provide an overall project update.

AGENDA:
- Introductions
- Review and discuss HISD FF&E process
- Overall Project Update

DISCUSSION:
- Michael Scott, Senior Project Manager for Rice & Gardner, welcomed visitors and members to the meeting.
- Mr. Scott presented and reviewed with the PAT slides reflective of the HISD’s FF&E process.
- Mr. Scott also provided the PAT with an overall project update relative to subcontractor proposals received by the incumbent construction-manager-at-risk (CMAR), status of building permit, and final GMP costs received by the CMAR. He advised that the costs received exceeded the overall project budget by 21% and that HISD was in the process of vetting these costs in an effort to bring them in line with the current budget.
- HISD advised that should the CMAR’s costs are not brought in line to meet the current budget, the delivery method of the project could possibly change with current project drawings being revised to achieve same.
- Mr. Scott advised that he was working on two current projects who faced similar budget challenges prior to the change in delivery method. These schools were rebid and are now in budget and currently under construction.

QUESTIONS/CONCERNS

ACTION ITEMS:
- 29-01 Overall Project Update – CMAR GMP Costs

NEXT PAT MEETING: Wednesday, March 9, 2016 at 4:30 pm, Dowling Middle School Library

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) days, the minutes will be assumed to be accurate.
Sincerely,

Michael J. Scott  
Senior Project Manager  
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