Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Grady Middle School

MEETING #: 032
LOCATION: Grady Middle School
DATE / TIME: November 10, 2015 1:30pm

ATTENDEES: (those marked with a check were present)

✓ G. Kasper Hoffman  Principal
✓ Robert Barrera, Jr.  RGCI
✓ Carolina Weitzman  Natex
✓ John Haugen  Natex
✓ Gordon Richardson  Briargrove HOA
✓ Mirrat Noon  Parent
✓ Brad Cheeseman  Division One
✓ Rebecca Kiest  HISD Bond Communications
✓ Mary Lynn Khater  Parent
✓ Spencer Wingate  RGCI
✓ Kelly Snook  RGCI
✓ Tom Weis  Division One
✓ Calvin Padgett  Division One
✓ Matisia Hollingsworth  HISD
✓ Randy Adams  HISD
✓ Rhonda Johnson  HISD SSO

PURPOSE: The purpose of the meeting is to provide a construction progress update.

AGENDA:

- Introductions
- Construction progress update

DISCUSSION:

1. Progress to date:
   - Brick veneer masonry is complete.
   - Aluminum window frame and curtain wall installation is progressing.
   - Roofing base sheet is complete.
   - Skylight installation is complete.
   - East sidewalks and curbs are complete.
   - East sidewalk canopy column structure is installed.
   - Light-gauge metal stud partition framing and gypsum drywall installation is progressing.
   - Priming and painting walls, ceiling grid and ceramic tile in restrooms at Level 1 is progressing.
   - Air handling units and chiller are ready for start-up.
   - Block filler and paint primer on interior masonry walls has commenced.
2. The following work is planned for the month of November:
   a. Installation roofing cap sheet
   b. Installation of exterior metal wall panels
   c. Continuation of light gauge steel framing installation
   d. Aluminum window and curtain wall installation and glazing
   e. MEP above-ceiling installation
   f. Pre-start testing will begin on HVAC equipment
   g. Canopy columns installation along the east and south elevations
   h. Sidewalks installation along the east and south elevations
   i. Install lighting and plumbing fixtures
   j. Continuation of interior finishes and millwork/casework
   k. Installation of courtyard trellis system
   l. Balance of site concrete and landscaping to be commenced
   m. Preparation for delivery of FF&E to cafeteria scheduled for 12-18-15.

WHAT TO EXPECT AT THE NEXT PAT MEETING:
   1. Construction progress update

NEXT PAT MEETING: Tuesday, December 8, 2015 1:30 pm, Grady Middle School Library Meeting Room.

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Spencer M. Wingate
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