Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Mark White Elementary School

MEETING #: 14
LOCATION: Pilgrim Academy Elementary School
DATE / TIME: October 20, 2014, 3:45pm

ATTENDEES: (those marked with a check were present)

- Diana Castillo  Principal – Pilgrim Aca.

- Peter Heinze  Principal - Briarmeadow

- Alexander Rodriguez  Principal – Emerson ES

- Bobby Swaby  Principal – Piney Point ES

- Carrie Flores  Asst. Principal - Pilgrim Aca.

- Jeanine Jordan  Asst. Principal – Briar Grove

- James Metoyer  HISD-Director-School Off.

- Meredith Davis  Teacher - Briarmeadow

- Jamie Dybala  Teacher - Briarmeadow

- Marcie Sandell  Teacher – Piney Point ES

- Becky Luman  Parent – Briar Grove ES

- Martha Mireles  Parent – Pilgrim Academy

- Dan Bankhead  HISD Fac. Design

- Sue Robertson  HISD Fac. Planning

- Gloria Barrera  HISD Fac. Design

- Clay Clayton  HISD Fac. Planning

- Steve Hoyt  HISD Fac. Des./Const

- LaJuan Harris  HISD Fac. Planning

- Bob Meyers  HISD Fac. Design

- Kedrick Wright  HISD Fac. Design

- Brian Alling  HISD PM

- Kathleen English  English & Assoc.

- Richard Rodriguez  English & Assoc.

PURPOSE: The purpose of the meeting is to discuss and review the project design progress.

AGENDA:
- Review floor plan updates
- Review interior materials and color scheme options and vote for preference
- What to expect at the next PAT Meeting

DISCUSSION:
1. Brian Alling, Project Manager for HISD Bond Program office, welcomed attendees and thanked them for their time and efforts assisting with the project.
   a. The Learning Commons (Library) area was reviewed with attendees noting several requested design elements had been addressed.
      i. The operable/sliding glass corridor wall was added to allow for security and a quieter space, but also allow for maximum flexibility and access for other function/uses of the space.
      ii. The bookshelves for this space will be purchased furniture/equipment and not built into place to allow for flexibility in rearranging the space.
iii. There are now two data/power jack locations in the room with jacks/outlets in floor-boxes. This allows for the space to have maximum flexibility for various uses and set-up of desks and/or presentation stations.

iv. The Literacy Lab has been provided with movable book shelves along the walls and furniture, desks and layout tables in the middle of the room for teachers to stage and work.

b. The adult/staff single-stall restroom has been moved as requested and is now located to now have door into restroom opening inside the bus loading/unloading vestibule. This orientation with restroom access in the vestibule allows for the Community Room to be secured from rest of the campus and still usable by non-campus community groups during non-school hours if needed.

c. PAT members reviewed the various ‘Small Group Meeting Rooms’ located in the instructional areas of the building. These rooms will have ceilings and are located in the middle of the ‘center commons’ area in each wing/pod.

3. The EAA team presented two color scheme options for interior materials and finishes. They presented a ‘warm’ and more natural earth-tone color scheme and a ‘cool’ scheme with more blues and green tones.
   a. The PAT members noted a preference for the warm tone colors presented reflecting the ‘outdoors’ and ‘nature’ theme of the campus design.
   b. Interior architectural renderings of potentially what some of the building interior spaces may look like were shown to PAT attendees. Renderings include the central commons area and the main corridor with color-tinted glass windows. General feedback was positive for the images.

QUESTIONS/ANSWERS:
1. None

ACTION ITEMS:
1. None

WHAT TO EXPECT AT THE NEXT PAT MEETING:
1. Update of project status will be presented.

NEXT PAT MEETING: Monday, November 17, 2014; at 3:45 pm, at Briarmeadow Charter School.

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Brian S. Alling
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