# Meeting Minutes
2012 Bond Project Advisory Team (PAT) Meeting #9
Scarborough High School

**PAT MEETING #:** 9

**LOCATION:** Scarborough High School

**DATE / TIME:** July 16, 2015, 2:30pm

**ATTENDEES:** (those marked with a check were present)

<table>
<thead>
<tr>
<th>Present?</th>
<th>NAME</th>
<th>ORGANIZATION / ROLE</th>
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<th>NAME</th>
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<tbody>
<tr>
<td></td>
<td>Dr. Diego Linares</td>
<td>Principal</td>
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<td>Keisha Roberts</td>
<td>Parent</td>
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<td>✔</td>
<td>Omari R. Issa</td>
<td>Assistant Principal</td>
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<td>Rebecca Janacek</td>
<td>Parent</td>
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<td></td>
<td>Stella Cunningham</td>
<td>Classroom Teacher</td>
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<td>LaJuan Harris</td>
<td>CFS Facilities Planner</td>
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<td>John Feitshans</td>
<td>Classroom Teacher</td>
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<td>Bob Myers</td>
<td>CFS Facilities Design Manager</td>
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<td></td>
<td>Jacqueline McWilliams</td>
<td>Classroom Teacher</td>
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<td>Mel Butler</td>
<td>CFS Program Manager</td>
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<td></td>
<td>Robin Nuber</td>
<td>Classroom Teacher</td>
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<td>Christel Coleman</td>
<td>CFS Program Manager</td>
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<td></td>
<td>Phuong Tieu</td>
<td>School-Based Staff</td>
<td>✔</td>
<td>Michael Porterfield</td>
<td>Randall-Porterfield Architects</td>
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<td>Lee Mashburn</td>
<td>School-Based Staff</td>
<td>✔</td>
<td>Carrie Sheldon</td>
<td>Randall-Porterfield Architects</td>
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<td>Josie Cavazos</td>
<td>Non-Instructional Staff</td>
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<td>Xavier Vargas</td>
<td>Randall-Porterfield Architects</td>
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<td>Esther McMillan</td>
<td>Non-Instructional Staff</td>
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<td>Mary Thurman</td>
<td>Community Member</td>
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AGENDA:

- Welcome & Introductions
- Schematic Design Progress Update by Randall-Porterfield
- Next Steps
- Questions / Open Discussion
- Next PAT Meeting – September PAT Date TBD

DISCUSSION:

1. The meeting began with Christel Coleman, HISD Program Manager, briefly reviewing the agenda.
2. Carrie Sheldon, Randall-Porterfield Architects, began the presentation by stating that the Genius Bar locations had been updated as well as the design of the Welcome Center & JROTC/Music & Arts Building based on the comments from the last PAT Meeting.
3. These drawings were reviewed with the PAT, and there are no objections with moving forward with the proposed changes.
4. Omari Issa, PAT Member, asked if there are any updates regarding the acquisition of storage and Security gate installation.
   a. Christel Coleman, HISD Program Manager, responded that she is still investigating solutions to procure the temporary storage. Also, a vendor has been selected to complete the gate installation, and Randall-Porterfield is nearing completion with the drawings.
5. Mr. Issa mentioned that due to August being busy with school start, Principal Linares would like to cancel the August PAT Meeting.
   a. Christel, HISD, noted this change and will reach out to Principal Linares to select a date for the September PAT Meeting as well as the September Community Meeting.
6. The meeting adjourned.

ACTION ITEMS:

4-1 Incorporate comments from PAT into Schematic design

NEXT PAT MEETING: September 2015 – Date TBD

WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. Review Schematic Design progress from A/E

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) days, the minutes will be assumed to be accurate.

Best regards,

Christel Coleman
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