# Minutes

**2012 Bond Project Advisory Team (PAT) Meeting**  
**Booker T. Washington High School**

**MEETING #:** 23  
**LOCATION:** Booker T. Washington High School  
**DATE / TIME:** January 13, 2015, 4:00pm  
**ATTENDEES:** (those marked with a check were present)

<table>
<thead>
<tr>
<th>Matisia Hollingsworth</th>
<th>Nghia Le</th>
<th>Carla Remen Schneider</th>
<th>Tameera Frazier</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eric Ford</td>
<td>Ryan Cozad</td>
<td>Stephanie Nellons – Paige</td>
<td>Ryan Beard</td>
</tr>
<tr>
<td>Bob Myers</td>
<td>Russell Sassin</td>
<td>Jim Hepburn</td>
<td>Tween Landry</td>
</tr>
<tr>
<td>Dan Bankhead</td>
<td>Tara Manning</td>
<td>Ed Schmidt</td>
<td>Carlos Galvan</td>
</tr>
<tr>
<td>Travis Stanford</td>
<td>Clay Clayton</td>
<td>Tanya Debose</td>
<td>Juan Ramirez</td>
</tr>
<tr>
<td>Stacy Pierson</td>
<td>Amanda Goodie</td>
<td>Russ McLeod</td>
<td>Sabona Sibnban</td>
</tr>
<tr>
<td>Carona Burns</td>
<td>Barbara J. Pierce</td>
<td>Matt Wood</td>
<td>Francisco Lantreras</td>
</tr>
<tr>
<td>✓ Kathy Moreland</td>
<td>Martin Lavergne</td>
<td>Rick Anderson</td>
<td>Natalie Blasingame</td>
</tr>
<tr>
<td>✓ Kedrick Wright</td>
<td>Sammy Dyer</td>
<td>Lorraine Gibbs</td>
<td>Jeremy Huckeba</td>
</tr>
<tr>
<td>✓ Princess Jenkins</td>
<td>Frank North</td>
<td>Lamar Johnson</td>
<td>✓ Noe Resendiz</td>
</tr>
<tr>
<td>✓ Sue Robertson</td>
<td>Michael Hall</td>
<td>Noe Resendiz</td>
<td>✓ Lindsey Bushnell</td>
</tr>
<tr>
<td>✓ Robert Sands</td>
<td>Geoff Bay</td>
<td>Rivin Williams</td>
<td></td>
</tr>
<tr>
<td>✓ LaShonda Bilbo-Ervin</td>
<td>Licia Green</td>
<td>Jada Davis</td>
<td></td>
</tr>
</tbody>
</table>

**PURPOSE:** The purpose of this meeting was to discuss the overall construction progress of home purchasing, utilities, abatement, demolition, and the main building.

**AGENDA:**  
- Review project schedule update  
- Home purchasing  
- Abatement and demolition  
- Major utilities  
- Main school building  
- What to expect at the next PAT Meeting
DISCUSSION:

1. Update of property ownership
   a. All properties are now owned by HISD.
   b. The Planning Commission hearing regarding utilities cutoff will be 1/22/15.
   c. The lien on the clinic has been resolved and the clinic to be demolished.
   d. Principal Ervin noted that the clinic appears to have been broken into and vandalized. KWAME (HISD Program Manager) will request HISD to secure building.

2. Abatement and Demolition
   a. Abatement of homes continues under the Job Order Contract (JOC).
   b. Demolition to begin in February.
   c. The demolition area will be fenced.
   d. Asbestos Containing Material (ACM) testing of the school will be done over Spring Break.

3. Major Utilities
   a. HISD has contracted a company to expedite the applications.
   b. Permit drawings will be resubmitted to the City of Houston within the next few weeks.
   c. KBR (Construction Manager at Risk) will estimate the final 100% drawings in January.
   d. FH/HP (Architect) to provide minor renovation plans to relocate Child Care and other classrooms to allow for phased demolition for existing buildings.
   e. HISD has moved contingency budgets into main building budget. Total construction budget now includes demolition of home and existing campus as well as related site work. The revised construction budget is $35,991,060.

4. Other Issues:
   a. The Final Educational Specification has been signed off on by Principal Ervin and is posted on the Bond Website. A link to its location will be sent to the PAT and a copy will be left at the school for review. The PAT will also sign-off on the document.
   b. The latest exterior renderings were shown to the PAT.
   c. The next Community Meeting date has not been set.
   d. KWAME will arrange a meeting between the School Administration, HISD Transportation and KBR to discuss possible bus drop-off adjustments during construction.

QUESTIONS/ANSWERS:

1. What is the status of the clinic?
   a. The lien on the clinic has been resolved and the clinic is to be demolished.

2. The clinic appears to be broken into, who is responsible for boarding the clinic?
   a. Kwame will coordinate with HISD to get the property properly secured.

ACTION ITEMS:

23-01 Inform HISD to secure the clinic building (KWAME)
23-01 Fence the demolition area (KBR)
23-02 Arrange a meeting between the School Administration, HISD Transportation, and KBR to discuss possible bus drop-off adjustments during construction. (KWAME)

WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. Construction progress update.
NEXT PAT MEETING: Tuesday, February 10, 2015, 4:00 pm, Booker T. Washington High School

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Amanda Goodie  
Program Manager  
HISD – Construction & Facility Services  
3200 Center Street, Houston, TX 77007  
Phone: (713) 556-9363  
Email: agoodie@houstonisd.org