Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Worthing High School

MEETING #: 30

LOCATION: Worthing High School
DATE / TIME: August 3, 2015, 10:00pm
ATTENDEES: (those marked with a check were present)

| Ron Roberts | Clay Clayton | Juana Espino |
| Princess Jenkins | Sue Robertson | Monica Herbert |
| Melode Winston | Dan Bankhead | Kim Hager |
| Jim Beal | John Modest Jr. | Martha F. Lewis |
| Kedrick Wright | Rhonda Booker | Howard Morrin |
| Giovanna Pennick | Noe’ Almgauer | Lorie Westrick |
| Billie Wesley | LaTonya Perry | Glenn Jarrett |
| Lloyd Hart | Alaa Alysari | Rajone Lyman |
| Brandon Ellis | Hubert Ricard | Michael Garfield |
| Sara Butler | Melvin Lovelace | Sheila Pope |
| Joe Tomaselli | Peter Coleman | Cecillia Bunnell |
| Cedric Winslow | Thomas Davis | Rebecca Kiest |
| Fred Albertson | Duane Clarke | Horacio Gomez |

PURPOSE: Meeting discussion will focus on current 2007 construction and coordination for moving into the 2007 project and starting demolition and 2012 project. Meeting discussion will focus on current 2007 construction and coordination for moving

AGENDA:
- Receive and update the 2007 Addition construction
- Discussion of any construction that might affect school when the school year begins and any testing or special events that require coordination with the CMAR.
- General overview of the process of moving into the new wing tentative plan.
  a. Identification of items to be kept by the school done prior to December
  b. HISD to identify all materials to be removed to warehouse prior to February
  c. Delivery of furniture on February to new building
  d. Classroom move prior to spring break
DISCUSSION:

- Update on the 2007 Addition construction:
  - The electrical work in progress includes pulling wire to panels, conduit rough-in installation in second floor, and lightning protection installation.
  - The plumbing work includes acid waste pipe to science labs.
  - HVAC work in progress includes VAV boxes installation and chiller yard piping in Service Yard. The insulation of chilled water lines is complete.
  - The exterior masonry work is 99% complete. Interior masonry wainscot at corridors is in progress. The CMU installation is in progress in mechanical rooms and restrooms.
  - Drywall installation is in progress throughout the building, including furrs-downs.
  - Terrazzo infill is in progress in 1st level corridors. All corridors will receive epoxy resin terrazzo to have the same color on 1st and 2nd floors.
  - The staff parking on Wilmington St. has been installed. Parking lot on Scott St. is ready to be poured; however, inclement weather and concrete availability have delayed the concrete pour.
  - The roof cap sheet installation is complete on the high and low roofs. The parapet metal cap is being installed. Metal soffits installation will follow.
  - Window sill pans are being fabricated. The storefront units are stored on site in containers. The curtain wall is pending delivery.
  - The elevator installation is about 90% complete, and will be finalized after the building is energized.
  - Center Point’s final inspection of the transformer pad is scheduled for Thursday, 9/10, before the transformer is delivered to site. The transformer delivery will be done two weeks after the inspection is approved. The pad has been poured and bollards installed.
  - Siemens has tested the Main Switch Board (MSB). A final report has not been issued; however, surge protector needs to be added to MSB.

- The move-in to the Phase I building is planned for the spring break of 2016.
  - WHS will have STAR testing after spring break. Spring break is from March 14th to the 18th. Testing starts on March 21st.
  - WHS requires a testing environment which is being considered at the existing buildings. Demolition of these buildings will be coordinated to start after the testing.
  - HISD IT group will coordinate areas to remain to ensure Wi-Fi is provided during testing in these spaces.
  - Teachers will start purging classrooms in October of this year. After January, the teachers will have only essential teaching items in classrooms.
  - Items to be delivered to PC2 will take place during the Christmas break. WHS will tag these items.
  - The existing cafeteria tables will be relocated to the Technology Center building as they will be used in the interim dining space. They will be delivered to warehouse after completion of the Phase II project.
  - Currently, GMP #3 is in process. This package includes renovation of the Performing Arts Building, modifications to the Technology Center building which includes a Multi-Purpose Room and an interim Kitchen/Dining, and the Demolition Package. Services to abate the existing buildings—which are planned to be demolished—will be contracted directly by District.
The existing built-in safe located in principal’s office will not be relocated. A new safe will be provided to WHS as an FF&E item. WHS also has a movable safe that will be relocated to new administration area.

- The school has new science equipment in boxes which have not been opened. These equipment will be used on the new science labs.
- B3Ci and their subcontractors will provide training to WHS staff on the different building systems, including maintenance. They will coordinate a training schedule with school staff after the project is complete.
- The IAQ indoor testing will be coordinated before the furniture move in.
- WHS will provide KWAME a syllabus to use for LEED Credit ID cr3, The School as a Teaching Tool.

**ACTION ITEMS:**

- 18-12 School as a teaching tool credit for LEED.

**WHAT TO EXPECT AT THE NEXT PAT MEETING:**

1. Review of project progress.

**NEXT PAT MEETING:** The next PAT meeting will be Monday October 5, 2015 at 4:30 am.

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

**James Beal**
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